

RHPS - ACCESSIBILITY ACTION PLAN

Date: September 2022

Target	Tasks	Timescale	Resources	Responsibility	Outcome/Review Evaluation (Reviewed annually)
<p>Physical environment</p> <p>Not all schools are fortunate in that they occupy modern accommodation which is fully DDA compliant. The school will take account of the needs of pupils and visitors with physical difficulties and sensory impairments when planning and undertaking future improvements and refurbishments of the site and premises, such as improved access, lighting, acoustic treatment and colour schemes, and more accessible facilities and fittings.</p>					
Signage – Provide appropriate signage to navigate around the building especially in areas where blockages are likely.	<ul style="list-style-type: none"> ✓ Print signage and place as specific points around the building to demonstrate the correct flow of pupil movement. ✓ Signage that reminds children to walk more slowly around the building. ✓ Ensure that 	Completed by July 2023	Printing / design.	Head teacher / Business Manager	
Fire Alarm system – Fire alarm system to be both auditory and visual (for deaf pupils)	<ul style="list-style-type: none"> ✓ Installation of flashing lights to accompany alarm. 	Completed by July 2023	Funding	Business Manager / School operations manager.	
Ground Floor – Wheelchair users can exit safely.	<ul style="list-style-type: none"> ✓ Explore options – for pupils in wheelchairs to exit the building without an adult. ✓ Issue with the old style doors which are part of the listing. 	Completed by July 2023	Funding.	School operations manager.	

	<ul style="list-style-type: none"> ✓ Adjust pupil classrooms to ensure that accessibility is not a hindrance. ✓ Check rooms expected to need disabled access in September and ensure measures are put in place earlier. 				
Uneven areas in playground – Any changes in levels are clearly marked.	<ul style="list-style-type: none"> ✓ Re-paint / paint white lines to mark level transitions. ✓ Get quotes for difficult / challenging areas. 	Completed by Dec 2023	Identification – site manager time. Funding – to make the necessary levelling.	School operations manager.	
Wheelchair users – Movement in and out of the building is as effortless as possible and accessibility is maximised.	<ul style="list-style-type: none"> ✓ Levelled access to EYFS & Y1. Ramped exits if needed? ✓ Make key codes accessible to all staff users. (Ensure these are at the correct height) ✓ Address any lipped areas that may be difficult for wheelchairs to move over. 	Completed by July 2024	Identification – site manager time. Funding – to make the necessary levelling.	School operations manager.	
Entry and access to the main building via the car park	<ul style="list-style-type: none"> ✓ Adjustments to the entry system for deaf parents to be able to gain access via the electronic gates. (Currently an intercom – which is not appropriate) 	Completed by Dec 2023	Identification – site manager time. Funding – to make any required changes to the system.	School operations manager.	
Door handles – Door handles can be clearly seen and are user friendly for all.	<ul style="list-style-type: none"> ✓ Ensure door handles contrast in colour with main body of door. External Fire exits – handles to meet DDA requirements. 	Completed by July 2024	Funding.	School operations manager.	

Education & related activities					
The school will seek and follow the advice of external specialist support services, such as specialist teachers, advisers and SEN inspectors/advisers, and of appropriate health professionals from the local NHS Trusts in order to ensure that disabled students have equal access to the curriculum and equal opportunity to meet challenging targets.					
Make curriculum decisions for pupils with SEN to streamline content and parts of the curriculum to reduce cognitive overload.	✓ Curriculum lead to work directly with the SENCO to refine and streamline curriculum – leaving CORE / ESSENTIAL knowledge remaining.	Completed by Dec 2023	No spend	SENCo & Curriculum Lead	
Conduct an audit of current pupil needs/SEN register.	✓ Review of specific needs of pupils living with a disability and staff training to meet those needs.	Completed by July 2023	SEN Budget	SENCo. & Inclusion Team	
Raising the awareness of disability issues – with regards to basic daily living skills, relationships and future aspirations.	✓ Provide training for governors, staff, pupils and parents based on the audit.	Completed by July 2023	CPD budget.	SENCo, NHS staff, Staff from Thomas Wolsey	
Continuing to improve the accessibility and information provided to deaf families.	✓ Teacher of Deaf to work with Deaf parents to explore ways to communicate with the school more effectively and gain access to the building.	Completed by July 2023	No budget needed. Teacher of the Deaf time / meeting with Head teacher	Teacher of the Deaf Head teacher	
The classroom environment – modifying the layout and displays to promote the participation and independence of all pupils.	✓ Training for all teachers on signing etc. Provide information on setting up the classroom to reduce the impact of different disabilities e.g furniture layout, colour schemes, use of visual timetables, availability of quiet space, contrast on IWB etc. To	Completed in September 2023. Repeated within year groups for the remainder	Class, SEN & subject budgets. CPD budget.	SENCo, LA SEND advisers, NHS staff.	

	<p>support the learning in individual class bases.</p> <p>✓ Lighting should be looked at.</p>	of the school year.			
Specialised Equipment – appropriate use of specialised equipment to benefit individual pupils and staff.	<p>✓ Sound fields (in New block)</p> <p>✓ Clicker 8 for pupils with recording difficulty. Laptops and tablets.</p> <p>✓ Training of touch-typing skills using ‘Nessy Fingers’. Sloping writing boards for VI and PD pupils. Special pencils and pens for pupils with grip difficulty. Coloured overlays for pupils with visual difficulty / coloured exercise books.</p>	<p>Key software e.g. Clicker 7 training for all teaching staff by the end of 2022 / 23. Specific TA training delivered by product. Ongoing training for all staff in use of equipment as required.</p>	<p>SEN budget.</p> <p>Staff equipment budget.</p> <p>PE Premium budget</p>	<p>SENCo., O.T., Thomas Wolsey Outreach.</p>	
Playground / PE equipment – equipment used during lessons and by play leaders improves access for disabled pupils.	<p>✓ Complete audit of the PE equipment available for use.</p> <p>✓ Exploration of other equipment that could be utilised to support those who need it.</p>	Completed by July 2023	P.E. budget	P.E. subject leader.	
Inclusive out-of-school provision – all out-of-school activities are planned to ensure, where reasonable, the	<p>✓ Review all out-of-school provision to ensure there are no barriers which prevent children accessing it.</p>	Completed by July 2023	None.	SENCO.	

participation of the whole range of pupils.					
Provision of information The school will make itself aware of, and where practicable make use of, local services for providing information in alternative formats when required or requested.					
Written Materials – using alternative formats when specifically requested.	✓ The school will make itself aware of the services available for converting written information into alternative formats and will promote the availability in different formats when specifically requested.	Completed by July 2023. Then ongoing from that point on. Admission pack uses visual images where appropriate. Parents Carers to inform office of any needs.	Administration.	Office staff.	
Information for parents – ensure that Brochures, Newsletters and other information for parents are produced in accessible formats when specifically requested.	✓ As above. Staff will endeavour to ensure that written materials are written in such a way that they can be read and understood by all. Visuals will be added when requested or deemed appropriate. All languages for website available.	Completed by July 2023	Administration.	Office staff. H.T., SLT & Class Teachers.	

	Interpreters available on request.				
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